



# 2019 Agenda

For a meeting of the National Council to be held at  
**HELLIDON LAKES HOTEL, HELLIDON, DAVENTRY,  
NORTHAMPTONSHIRE, NN11 6GG**  
On Sunday 01 December 2019 at 09.30am  
Registration: 09.00am

**Chairman:**  
**MRS SHEILA HARDY**

**National Secretary (Legal & Corporate):**  
**NICK SHARPE**

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## **SPECIAL NOTE:**

Three copies of this agenda are being sent to each affiliated club. If the recipient is not now the Hon. Secretary of the club, it is requested that these are forwarded promptly to the new Secretary who should notify the National Secretary (Competitions & Development) of the change of Secretary so as to keep the Company's records up to date.

## AGENDA

Item  
number

Votes	
For	Against

1. To confirm the Minutes of the National Council meeting held on 02 December 2018.
  
2. To adopt the Report of the Board of Directors.
  
3. To receive, and if thought fit, adopt any further report of the Board of Directors that it may not be possible to circulate within the time laid down in Standing Orders.
  
4. To adopt the Balance Sheet and Statement of Accounts for the period 1 April 2018 to 31 March 2019.
  
5. Election of Officers:
  - a) To elect directors (including any retiring by rotation) under Article 12.1(c)  
The three directors due to retire by rotation are:
 

<i>Wendy Dorling</i>	<i>London East DC</i>
<i>Robin Field</i>	<i>South Wales DC</i>
<i>Roger Wakeling</i>	<i>South DC</i>
  
  - b) To re-elect or elect (as the case may be) a Chairman of the Company under Article 12.1(d)
  
  - c) To appoint auditors under Article 12.1(e)
  
  - d) To elect an Appeals Panel of six members, and to fill any other vacancies on the panel that may have arisen during the year, under Article 12.1(f).  
The six retiring members are:
 

<i>Chris Barretto</i>	<i>South West DC</i>
<i>Keith Dorling</i>	<i>London East DC</i>
<i>Colin Lynch</i>	<i>Manchester DC</i>
<i>Christine Minto</i>	<i>North Midlands DC</i>
<i>Peter Smith</i>	<i>London East DC</i>
<i>Vic Williams</i>	<i>South East</i>
  
6. By the Board of Directors  
**Attendance and Speaking at National Council Meetings**  
Article 13 (page 59)  
By special resolution  
Insert a new definition in Article 1.1, as below:  
“ “Delegate” shall have the meaning as set out at Article 27.4(e); ”

In Article 13:

Insert a new sub-paragraph 13.1 (and renumber subsequent sub-paragraphs) as follows:

“13.1 Delegates appointed pursuant to Article 27.4(e) shall be entitled to attend and speak at National Council Meetings.”

At the beginning of Article 13.2, delete the words, “A person is” and substitute with “Delegates are the only persons entitled to vote at a National Council meeting and are”, so it reads:

“Delegates are the only persons entitled to vote at a National Council meeting and are able to exercise the right to vote at a National Council meeting when:

(a) that person is able to vote...”

Towards the end of Article 13.3, between the words “or” and “vote”, insert the words “, if applicable,”.

In Article 14.2, delete the word “delegates” and substitute with “Delegates”.

In Article 18.2, between the words “hands” and “unless”, insert the words “of the Delegates” so it reads:

“18.2 A resolution or motion put to the vote of a National Council meeting must be decided on a show of hands of the Delegates unless a poll is duly demanded in accordance with these Articles.”

In Article 18.4, delete the word “member” and substitute with “Delegate”.

In Article 20.2(c), delete the word “members” and substitute with “Delegates”.

In Article 20.2(d), in all cases, delete the word “member” and substitute with “Delegate” and delete the word “members” and substitute with “Delegates”.

In Article 24.1(a), delete the word “members” and substitute with “Delegates”.

In Article 24.2, delete the word “members” and substitute with “Delegates”.

In Article 27.4(e), after the words “National Council meeting” insert the words “(each a Delegate)” and thereafter delete the word “delegates” and substitute with “Delegates”, so it reads:

“(e) elect the delegates (who must be members of the District Committee) to represent the District Council at a National Council meeting (each a “Delegate”). The number of Delegates (one of whom shall be that District Council’s representative appointed in accordance with Article 5) who may represent a District Council at a National Council meeting shall be determined as follows:

- (i) a District Council having up to and including thirty affiliated clubs on 30 September in each calendar year shall be represented by a maximum of two Delegates;
- (ii) a District Council having between thirty-one and forty-five (inclusive) affiliated clubs on 30 September in each calendar year shall be represented by a maximum of three Delegates; and
- (iii) a District Council having more than forty-five affiliated clubs on 30 September in each calendar year shall be represented by a maximum of four Delegates; and in

Votes	
For	Against

the event of any District having a Delegate appointed as Chairman such District shall be entitled to nominate a replacement Delegate, in which case the Chairman will lose the right to vote, except that the Chairman has the right of a casting vote.

Any Delegate unable to attend a National Council meeting shall inform his District Chairman who may appoint another member of that District Committee in his place.”  
*Explanation: At the 2015 National Council AGM, new Articles of Association were adopted by a unanimous vote. The purpose of this amendment is simply a tidying up exercise to clarify within CTT’s Articles who is entitled to vote at a National Council meeting. No changes whatsoever are made as to how the business of a National Council meeting is conducted. The procedure whereby a District Council nominates its delegates for a National Council meeting, and the number of delegates each District is entitled to have represent such District at a National Council meeting, remains unchanged.*

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For	Against

7. By South DC

**Subscriptions and Fees**

Article 7 (page 57)

By special resolution

Delete the existing Article 7.1 and substitute with:

“The annual subscription payable by each affiliated club shall be dependent upon whether such club is a “Premier Club” or a “Standard Club” (as defined below):

A Premier Club is defined as one that organises its own events (either/or Type A or B) and which has paid race levies to CTT in the previous calendar year. In order to qualify as Premier Club, the club must have sent levies to its CTT District Treasurer (or through the online entry system) of at least £100. If this condition applies, then a zero-affiliation fee is activated, and the club will be automatically affiliated to CTT for the following year.

A Standard Club will be one which has sent levies to CTT of nil or less than £100 during the previous calendar year. In which case an affiliation fee of £100 is payable from 1st October each year to cover the next 12 months of membership. Such subscription shall be paid either to the district treasurer of the district council through which the club is affiliated or directly to the national treasurer should the club affiliate online via the CTT website.

The annual fee applicable to members of the Headquarter’s Club shall be fixed in accordance with Article 6.2.”

Delete Article 7.2 in its entirety.

In Article 7.3, first line, delete the words “subscriptions and advertising fees” and substitute with “subscription”. Delete the last sentence “An affiliated club may change its status...period remaining of that year”.

In Regulation 16 (page 342) delete the third paragraph beginning “No competitor may carry advertising...” and ending “(b) when competing in club events.” and substitute with:

“A competitor must not compete in clothing of a trade team that is/has been registered with the UCI unless he is (a) a member of that team; or (b) when competing in club events”.

*Explanation: So as to recognise and encourage active participation in the organisational side of the sport.*

8. By West DC

**District council meetings**

Article 26.2(b) (page 63)

By special resolution

Add to the end of the current sentence:

“...and may mandate how the district delegates must vote at such National Council meeting.”

So it reads:

“Each District Council shall:

(b) meet prior to any National Council meeting to consider the agenda, and may mandate how the district delegates must vote at such National Council meeting.”

*Explanation: The proposal considers the democratic process within CTT, and in particular the route through which riders’ views are represented at National Council. This proposal, if passed, makes it explicit that at the District Council meeting, the clubs’ delegates may (i.e. do not have to, but have the power to) mandate how that district’s delegates vote at National Council. This does no more than to take into CTT’s articles, how most districts have taken the system to work in the past.*

9. By the Board of Directors

**The Company’s General Responsibility**

Rule 2 (page 329)

Add a new sub-paragraph (c) (and re-letter subsequent sub-paragraphs) as follows:

“A complaint in relation to an alleged offence shall be made in writing and must be received by the relevant district secretary within 14 days of the completion of the event in default of which (subject to sub paragraph (e) this Rule) no disciplinary action shall be taken against the rider, team and/or club the subject matter of the complaint.”

*Explanation: So as to assist certainty and avoid complaints being made weeks or even months after the event. There remains a residual discretionary power for the Board to take action in appropriate circumstances.*

10. By the Board of Directors

**National Appeals**

Rule 3(a) (page 330)

On the fourth line, between the words “and” and “shall” insert the words, “...(save in exceptional circumstances)” so that it reads:

“...be in writing and (save in exceptional circumstances) shall be made within 14 days...”

*Explanation: There can be circumstances (e.g. should the rider concerned be badly injured) where it may not be considered appropriate to write a disciplinary letter to the rider within 14 days of the event.*

11. By the Board of Directors

**National Appeals**

Rule 8(f) (page 333)

On the first line, delete the figure of £50 and substitute with the figure of £250.

*Explanation: So as to represent a more realistic contribution towards the cost of convening*

Votes	
For	Against

a national appeal. Delegates are reminded that if the appeal is successful, such cost may be reimbursed to the appellant.

Votes	
For	Against

12. By the Board of Directors

**Changes and Cancellations to Type A events**

Regulation 5 (page 338)

On the first line, after the first word “Amendments”, add the words “or additions”.

*Explanation: To make it clear that additions can be made to the list of events (subject to the approval of the district committee and the Board).*

13. By Yorkshire DC

**Changes and Cancellations to Type A events**

Regulation 5 (page 338)

In the second paragraph, delete the third and fourth sentences and substitute with:

“Entrants who withdraw have no right to a full refund, but the event secretary may determine a partial refund if appropriate. Levies are payable in respect of the original number of competitors less those who have withdrawn and plus all new entrants who are accepted to ride.”

Also amend as necessary note 9 in “The Abandonment or Postponement of Events” (page 93).

*Explanation: Under the current regulation when an event is rescheduled and reopened to entries existing entrants who withdraw have no right to a refund of the levy portion of their entry fee. Had the event always been on the new date then those who have withdrawn may never have entered it due to their unavailability. In these circumstances it is unfair to retain their levy. Additionally, when an event is rescheduled the event secretary may have incurred some expense in connection with the original date (for example a non-transferrable headquarters booking) and may wish to retain a part of fees to cover this cost.*

14. By South DC

**Entry to Events**

Regulation 11(a) (page 340)

Delete the first paragraph of sub-paragraph 11(a) and substitute with:

“Type A events: A competitor can enter an event up to a maximum of four weeks in advance of the date of the event by using the appropriate entry form (see Note 1) together with the correct entry fee. Any omission or inaccuracy may constitute a breach of Regulations. This does not apply to RTTC National Championships in respect of which different rules apply.”

*Explanation: Some riders block enter races months ahead and then lose interest, suffer long term illness or injury, or other things crop up which take precedence. Limiting the time in advance of an event that riders can enter will ensure their interest is relatively current and lessen the chance of them not starting (ie going DNS), thereby freeing up spaces for other competitors.*

15. By the Board of Directors

**Entry to Events**

Regulation 11(d) (page 340)

At the end of the first line, after the word “event”, add the words, “(as defined in Regulation 3)” and in sub-paragraph 11(d)(i), delete the word “Council” and substitute with “Company”.

*Explanation: To make it clear that this regulation applies solely to CTT events.*

16. By South Wales DC

**Entry to Events**

Regulation 11(e) (page 340)

Delete paragraph 11(e) in its entirety.

*Explanation: Regulations in the main are to ensure fairness of competition and the safety of the sport; regulation 11(e) addresses neither. It causes unnecessary work for the organiser and achieves little.*

17. By South Wales DC

**Entry to Events**

Regulation 11(g) (page 340)

Delete paragraph 11(g) in its entirety.

(Note, this will be withdrawn if item 16 is lost).

18. By the Board of Directors

**Competitor’s Machine**

Regulation 14(h) (page 341)

At the end of sub-paragraph 14(h), delete the words, “or other means of resistance”.

Delete the comma between “shields” and “windbreaks” and substitute with “and”.

*Explanation: With the improvements in aerodynamics and the improvements made to machines to improve aero efficiency, these words are now redundant.*

19. By Scotland DC

**Competitor’s Machine**

Regulation 14 (page 341)

Add a new sub-paragraph after sub-paragraph 14(h) as follows:

“No competitor shall be permitted to start either a Type A or Type B event (with the exception of any such event that is designated as a hill climb or an event that is held on a closed circuit or road closed to all other traffic whilst the event is in progress) unless such competitor has affixed to the rear of their machine a working rear red light, either flashing or constant, that is illuminated and in a position that is clearly visible to other road users.”

*Explanation: To ensure that the rider is more visible to other road users during the duration of the event.*

Votes	
For	Against

20. By South East DC

**Competitor's Machine**

Regulation 14 (page 341)

Add a new sub-paragraph (i) as follows:

"No competitor shall be permitted to start either a Type A or Type B event unless such competitor has affixed to the rear of their machine a working rear red light, either flashing or constant, that is illuminated and in a position that is clearly visible to other road users."

*Explanation: To ensure that the rider is more visible to other road users during the duration of the event.*

21. By Scotland DC

**Competitor's Machine**

Regulation 14 (page 341)

Add a new sub-paragraph after sub-paragraph 14(h) as follows:

"No competitor shall be permitted to start either a Type A or Type B event (with the exception of any such event that is designated as a hill climb or an event that is held on a closed circuit or road closed to all other traffic whilst the event is in progress) unless such competitor has affixed to the front of their machine a working front light, either flashing or constant, that is illuminated and in a position that is clearly visible to other road users."

*Explanation: To ensure that the rider is more visible to other road users during the duration of the event.*

22. By Scotland DC

**Protective Helmets**

Regulation 15 (page 341)

In the first sentence, delete the words, "under the age of 18 years and/or Juniors" and in the last sentence of the first paragraph delete the words "(or parent or guardian if the rider is aged under 18 years of age)".

*Explanation: To enhance competitor safety.*

23. By the Board of Directors

**Covering the Course**

Regulation 18 (page 342)

Delete the existing wording of paragraph 18 in its entirety and substitute with:

"The onus of keeping to the course rests with each competitor.

In fixed time events the chief marshal may adjust the number of fixed distance circuits or sections individual competitors cover\*. A competitor who fails to complete the entire published course (or such course as directed by the chief marshal) before the finishing circuit is reached shall be recorded as DNF."

*Explanation: To clarify the circumstances where deviations from the published course are permitted.*

(\*Note: In exceptional circumstances the chief marshal may adjust the number of circuits a competitor is required to cover (e.g. if such competitor is well ahead or well behind the field) prior to that competitor arriving at the finishing circuit).

Votes	
For	Against



24. By the Board of Directors

**Awareness of Surroundings**

Regulation 19(a) (page 342)

Delete the existing sub-paragraph 19(a) and replace with:

“Competitors must not use ANY audio equipment except prescribed hearing aids.”

A footnote will be added to this regulation as follows:

n.b. A competitor in breach of this regulation shall be disqualified.

*Explanation: To enhance competitor safety. The wearing of headphones or similar, or the use of other audio equipment affixed to the rider’s machine, can lead to loss of awareness of the rider’s surroundings and in particular, vehicular traffic.*

25. By Yorkshire DC

**Awareness of Surroundings**

Regulation 19(a) (page 342)

Add a new sub-paragraph (c) as follows:

“Competitors must not use bike mounted speakers to listen to music during competition.”

Add a footnote to the regulation as follows:

“Competitors must not use mobile phones whilst mounted on their machine.”

*Explanation: To enhance competitor safety.*

26. By the Board of Directors

**Use of Proscribed Substances**

Regulation 25 (page 344)

Add a second paragraph, as follows:

“Any person whom at an anti-doping control at an Event (as defined in CTT regulation 3) has provided a sample that subsequently returned an adverse analytical finding that results in a sanction that such person is ineligible for competition for a period of time, shall pay a fine to Cycling Time Trials of £1000. Any such person shall not be eligible to compete in any Event (as defined in CTT regulation 3) until such time as such fine has been paid.”

*Explanation: To provide that any competitor in a CTT event who has “tested positive” has to pay the cost of that competitor being tested.*

27. By the Board of Directors

**Duties of Event Secretaries**

Regulation 27(h)(ii) (page 346)

Regulation 30(h) (page 348)

Insert at the beginning of sub-paragraph 27(h)(ii), and insert at the beginning of sub-paragraph 30(h), the words, “Subject to Regulation 3 (30 second intervals)”.

*Explanation: To remove potential ambiguity surrounding the permitted starting interval in circumstances where police permission has been given for 30 second intervals or if the event is held on a road closed to all other traffic.*

Votes	
For	Against

28. By South Wales DC

**Tandems**

Regulation 30(b) (page 347)

Delete the existing wording of paragraph 30(b) in its entirety and substitute with:  
“Tandems may enter Type A events but shall not be eligible for any prizes other than specific tandem prizes. The time recorded will be valid for all purposes.”

*Explanation: If a time is set in a Type A event it should be eligible for record purposes. No other class of machine is discriminated against in this way. Currently if someone wants to attempt a record extra admin is being incurred adding separate tandem events mid-way through the season. An unnecessary burden on rider, promoters, districts and CTT staff. Prizes are traditionally a discretionary matter for the organiser and should remain so.*

Votes	
For	Against