**RETURN FOR THE MONTH OF …………………… 20…. FORM A**

##### **FROM........................................................DISTRICT COUNCIL**

The following sums were received during the above month and have been banked in the total sum shown below.

## SUBSCRIPTIONS (Please attach a Subscriptions return form for receipts after 31st December)

|  |  |  |
| --- | --- | --- |
| **Standard Annual Club Subscriptions** | **£** | **A** |

###

|  |  |  |
| --- | --- | --- |
| **Sponsor Fees** | **£** | **B** |

|  |  |  |  |
| --- | --- | --- | --- |
|  **Number of Events\*** | **Number of Riders** | Total Levies |  |
|  |  | **£** | **C1** |

### LEVIES

 Open Events

|  |  |  |  |
| --- | --- | --- | --- |
|  **Number of Events\*** | **Number of Riders** | Total Levies |  |
|  |  | **£** | **C2** |

 **Championship Events**

**Number of Open Events Outstanding between 1st April and**

**the end of the above month ……………………..**

**Number of Open Events cancelled since 1st April ……………………..**

**Club Events**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Number of Events** | **Number of Riders** | Total Levies |  |
|  |  | **£** |  **D** |

 **OTHER ITEMS** (Please Specify)

|  |  |
| --- | --- |
| **£** | **E** |

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 **TOTAL (A+B+C1+C2+D+E)** **£ (F)**

 **=====================**

 **BANKINGS**

|  |  |
| --- | --- |
| **Website** | **Amount** |
| **Subs** |  |
| **Adverts** |  |

|  |  |
| --- | --- |
| **Date** | Amount £  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total (exclude website) = F** |  |

This return should be completed and sent to the National Treasurer as soon as possible after the month end.

Signed............................................................ Date……………………………………….

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\* **Definition of an event.** The number of events which have taken place is useful in forecasting take up and determining trends.It is important, therefore, to ensure that,

as far as possible, data is consistent, accepting that some (e.g. events for trikes only) may marginally distort the results..

Please take, as a standard, the event that is open to any, or most categories. If the handbook shows a series of events for separate categories but which, in all other respects

 (e.g. course; start time) is the same as another shown in the handbook as 1 event, **count them all as 1 event**. Otherwise, take each event listed in the handbook as 1 event