



## Guidance Note No. 11

Date: July 2015

### MARSHALS & CHECKERS

#### Introduction

This Guidance Note provides advice on marshaling and checkers duties. The marshal's duty is a responsible one. Whilst our regulations state that "*the onus of keeping to the course must rest with the rider*", an organiser will want to ensure that competitors, some of whom may be riding on this route for the first time, do stay on course. A well-run event will have marshals at all major junctions.

#### Marshals and Checkers

1. As a marshal or checker you will be requested to wear a high visibility jacket. It is strongly recommended that signage erectors wear Hi-viz upper garments that meet either the BS EN 1150, BS EN 471 or ISO EN 20471:2013 standard. This helps riders to see you and alerts other road users that "something is happening".
2. Ensure you know before the day of the event the precise point where you are expected to marshal, the direction from which the riders will come and the direction in which they are to go.
3. The organiser should have advised you beforehand of the time you should be in position. Be on time. If arriving by car, make certain your vehicle is parked off the highway. Do not park on the verge of a clearway, in a private drive, or in a lay-by which is likely to be used by public transport during the event. You may be moved on or summonsed if you are parked illegally. Park with courtesy and consideration for other road users. Do not obstruct the view of riders or other road users.
4. Stand at a point where you can be seen by approaching competitors and where you will not endanger yourself or be a hazard to other road users. **Do not obstruct road signs.**
5. If you receive a complaint from a member of the public, do not get into an argument but refer them to the event organiser. Remember the public image of the sport is in your hands at such a time.

#### Marshals only

A marshal's sole duty is to indicate clearly the route the rider is to follow. Indicate the way before the rider reaches you, by holding something visible, e.g. a CTT approved direction arrow. The rider may not be familiar with the course and is looking to you for the direction to be taken. It is illegal for you to direct, or attempt to control, other traffic in any way or to interfere with its movement on the highway.

#### Checkers only

A checker's sole duty is to observe the general requirements in 1 to 5 above. You should be issued with a checking card by the event organiser on which you record the rider's number and the time as he/she passes you. It is not sufficient to merely tick competitors on a start sheet when they have passed, as this does not indicate their sequence on the road. The card should then be returned to the event organiser as soon as possible after the event for the organiser to check that all competitors completed the full course. In the event of a query, complaint or accident, it is a very useful way of ascertaining the names of the preceding or following competitors.

A well-run event will encourage more entries in the future.